

“SOCIETIES ACT”

TERRACE CURLING ASSOCIATION

BY-LAWS

1. Membership in the Association shall be open to all persons who reside in the City of Terrace or its immediate vicinity, upon payment of the required membership fee.
2. There shall be three (3) classes of membership in the Terrace Curling Association, namely:
Life Membership, Annual Membership and Honorary Life Membership.
 - (a) The single life member shall be entitled to one (1) vote and the family life member shall be entitled to one (1) vote at all meetings of the Association, and they shall pay annual playing dues as decided by the Association at general meetings. Upon joining the Association as a life member the membership fee shall be:
 - (i) Two Hundred (200.00) Dollars for family membership (to include children to age 19)
 - (ii) one hundred and fifty dollars (\$150.00) for a single Membership; and the membership fee shall be payable at the time of application for life membership.
 - (b) The honorary life member shall be entitled to one (1) vote at all meetings of the Association and shall pay annual playing dues as decided by the Association at general meetings.
 - (i) Honorary life membership may be awarded to individuals in recognition of their dedicated service to the association and/or promotion of the sport of curling.
 - (ii) Honorary life membership shall be awarded on the recommendation of the Board of Directors passed at a general meeting of the association.
 - (c) The annual members shall not be entitled to vote at, but shall be entitled to receive notice of meetings of the association. They shall not participate in any distribution of the property of the association and shall be required to pay annual playing dues as decided by the association at general meetings.
3. Proxy voting is not allowed.
4. Life members and honorary life members will be considered to always be in good standing. Annual members will be considered to be not in good standing when they fail to pay their annual playing dues by October 31.

5. A member shall cease to be a member in any of the following circumstances:
 - (a) In the case of a life member—upon his death; or upon his submitting his resignation in writing.
 - (b) in the case of an honorary life member—upon his death ; or upon his submitting his resignation in writing
 - (c) in the case of an annual member—upon his death; or upon his submitting his resignation in writing; or on October 31 if he has not paid his annual playing dues in full by 9:00 P.M. that date.

6. A member may not be expelled for any reason (other than, in the case of an annual member, his failure to pay annual playing dues by October 31), but his membership rights may be suspended by the Board of Directors. A member who has had his membership rights suspended by appeal his suspension at a general meeting.

7. A life member can transfer his or her membership to a prospective new member, provided however, that the association approves the transfer of membership and that a transfer fee of Twenty-Five (\$25.00) Dollars is paid to the Treasurer by the membership holder, and provided that the total life memberships have reached two hundred (200) members.

8. Each life member shall be given a membership certificate numbered and indicating the status of the holder, i.e. family or single, and countersigned by the President and the Treasurer.

9. The membership chairman shall keep a register of the names and address of all members and any other information considered necessary.

10. At Board of Directors and general meetings of the association, the chairman shall cast a vote only in the event of a tie.

11. The affairs of the association shall be managed by a Board of Directors consisting of the President, Vice-President, Secretary and Treasurer and ten (10) directors.
 - (a) Five (5) directors shall be elected at each consecutive annual general meeting to serve for a period of two (2) years.
 - (b) The president, Vice-President, Secretary and Treasurer shall be elected at each general meeting to serve for a period of one (1) year.

12. Five (5) members of the Board of Directors shall constitute a quorum.

13. The members may by special resolution remove a director before the expiration of his term of office and may elect a successor to complete the term of office.
14. No director or officer shall be remunerated for being or acting as a director but a director shall be reimbursed for all expenses necessarily and reasonably incurred by him while engaged in the affairs of the association.
15. The President, or in his absence the Vice-President, shall exercise supervision over all the affairs of the association and preside at all meetings. He shall have jurisdiction over all questions of organizational controversy, disputes or complaints. In the event of a disagreement with his ruling the question shall be put to the meeting, whose majority vote shall be final and binding.
16. The President or Vice-President, together with the Treasurer, shall sign all cheques. The President or Vice-President and Secretary shall sign all Minutes of general or Board Meetings upon their adoption.
17. The Vice-President shall perform all the duties of the President in his absence, and shall assist the President in supervising the activities of the association.
18. The Secretary shall keep the Minutes and records of all general and Board meetings and conduct the various correspondence of the association.
19. The Treasurer shall maintain the financial book and records of the association in accordance with generally accepted accounting standards. He/she shall prepare financial statements as required during the year, and upon approval of the year-end financial statements by a general meeting of the association, shall file the Annual Report of the association with the Registrar of Companies.
20. At each annual meeting of the association an auditor shall be appointed who shall examine all financial reports and all items of receipts and expenditures during the year and shall certify the annual financial statements of the association.
21. The Board of Directors shall approve the remunerations to be paid to the auditor.
22. The Books and records of the association may be inspected by any member in good standing upon two weeks written notice to the Secretary.

23. The order of business at any general meeting of the Association shall be as follows:
24. The Constitution or Bylaws of the association can be amended only by a special resolution passed by a majority of not less than seventy-five (75%) percent of the members present in person at a general meeting at which notice specifying the intention to propose the special resolution has been duly given.
25. The seal of the association shall be kept in the custody of the Treasurer and shall not be affixed to any instrument except by authority or resolution of the Board of Directors or general meeting and in the presence of the President or Vice-President and Treasurer; and such officers shall sign every instrument to which the seal of the association is affixed in their presence.
26. Although not a member of the Board of Directors, the immediate Past-President may attend Board meetings, though as an ex-officio member, and shall render such counsel and assistance as may be required.
27. Regular meetings of the association will be held at such time as may be determined by the President. The annual meeting will be held in the spring, as soon as possible after the end of the curling season.
28. The Board of Directors may call a special general meeting of the association at any time on fourteen (14) days notice.
29. Upon a written request by ten (10%) percent of the voting members of the association the Board of Directors shall call a special general meeting of the association.
30. A minimum of fifteen (15) members actually present at any duly convened meeting shall constitute a quorum and any resolution passed by the majority shall be binding upon all members subject to the casting vote of the chairman as hereinbefore mentioned.
31. Notice of any general meeting of the Association, including the annual general meeting, may be given in either or both of the following ways:
 - (a) by mailing written notice to each member at his address as recorded in the records of the association: or
 - (b) (i) by posting a notice on the bulletin board at the Terrace Curling Association premises, and